

PROSPECTUS

PARAMEDICAL COURSES



SOCIETY FOR THE SCHOOL OF MEDICAL TECHNOLOGY
(Estd.1992)

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Affiliated to
West Bengal State Council of Technical
&
Vocational Education and Skill
Development

ABOUT SSMT

Society for the School of Medical Technology was established in the year 1992 with the aim to educate youths in allied health care courses. Which in one hand will give sustainable employment to youths in the other hand facilitate the presence of skilled man power in health care system. During covid we found the demand of skill healthcare workers and paramedics in global health care system. In this present pandemic scenario health care workers worked 24x7 in different hospitals across the country. Union Government and all state government appreciated the tireless effort of paramedics to combat the COVID -19. Day after day the demand of paramedics are increasing. So as a career option all paramedical courses are very promising. In fact, no skilled paramedic is unemployed as the demand is rising sky-high.

Admission procedure: -

Admission to above said course shall be given twice in a calendar year. Admission Notice is issued in the leading newspapers of the State and Country.

- a. Application for admission to the course is required to be submitted on the prescribed form. The application form is obtainable from the office of the Institute personally on cash payment of Rs.100/-or sending demand draft.
- b. The documents required are:
 - i) Mark sheet, Certificate of Madhyamik / Class X Pass Out and H.S as per eligibility criteria.
 - ii) Aadhar Card.
 - iii) 4 copy photographs, Voter Card.

Certificate level Course name	Duration	On job training	Eligibility	Admissi on fees	Tuitions fees (@2000 monthly)	Assessments Fees	Total fees
Medical Laboratory Assistant(HLC/ 2023/1615)	720 hrs(One year)	180 hrs	Class X pass	5000	15000	200	20200

GENERAL INFORMATION

1. The in-service Candidates shall submit appointment letter along with their application. The applicant having any relevant certificate recognized by state or union Government will get preference.
2. In all communications name of the Training Course should clearly be stated, otherwise these shall be liable to be rejected.
3. Admission will be taken for the courses sought for admission in the advertisement.
4. Canvassing in any form will disqualify the candidates.
5. Candidates found guilty of impersonate or submitting fabricated documents which have been tempered with or making statements which are incorrect or false suppressing of material information, may in addition to rendering himself/herself liable to criminal prosecution.
6. Prospectus of the Training Courses will be provided with the application forms by the Institute.
7. No traveling expenses for appearing in the entrance test shall be paid by the Institute.
8. Any change of address given in the application form should at once be communicated to the Principal/Administrative Officer of Institute. Candidates must also arrange for the redirection of communication to their new address, if necessary.

TIMING OF TRAINING: - Twenty hours per week including theory & Practical Class for every course. Class routine will be provided before commencement of class.

MEDIUM OF INSTRUCTION– English shall be the medium of instruction for all the subjects of study.

GUEST LECTURE

Students theoretical understanding is supplemented by a practical orientation developed through lecturers by leading academicians.

ASSIGNMENTS

Most of the subjects require assignments to be submitted by the specific dates.

INTERNAL EXAMINATION

In order to check the performance of the students College conducts regular class tests etc.

STUDENTS PROGRESS REPORT

College keeps close eye on the overall performance of the student and send monthly progress report of students to their parents/guardians.

STUDENT SUPPORT SERVICES

We apply all sincere & possible efforts to shape the career of the students so as to make them not only a complete Professional but also a responsible citizen. Students are provided with all sorts of modern amenities and extra ordinary care is taken towards over all development of their personality.

INFRASTRUCTURE

Institute has well-furnished air condition class rooms, library, staff room & other college related accommodation. Due to security reason college has recently introduced close circuit cameras in and outside the college.

TEACHING AIDS

To supplement the course, texts relevant video & audio tapes are screened from time to time. To strengthen the teaching learning process the Institute has provided the much-needed aids like VCR, TV, OHP's, LCD and other modern teaching equipment's.

BOOK BANK FACILITY

Institute has library cum reading room for students comprising of text books, reference books etc.

On Job Practical Training – Every student undergo hand holding practical training within their course duration. For certificate course it is usually 3 months for For example, GDA course duration is 6 months, in this case every student will undergo for hospital training after completion 3 months of training, the duration of training lasts 6 to 8 hrs. per day. In case of diploma course where the total duration is 24 months, here after completion of 18months training students will undergo last 6 months training in rewind diagnostic Centre or hospital. The training duration lasts 8-10 hrs per day. After completion of training, certificate is provided to every candidate by concerned establishment. This certificate is really helpful for getting paid internship/job.

Internship- Internship is provided to successful candidates who passes respective final examination. Internship is provided to hospital/diagnostic centres following interview for another 3 months for certificate course and 6 months for diploma courses.

PLACEMENT CELL

We at SSMT believe that a job-oriented training session that does not culminate in income generation for the beneficiaries is of little relevance. Thus, we have derived a scheme of employment that befits itself to the need of the beneficiary. We have a post training placement assistance wing through which we help the trainees to get their own jobs. To ensure prolonged benefits of support service we hold interactive sessions on employment scopes every two months for six months post training with beneficiaries unable to establish themselves .

Steps of wage Placement-

- Prepare data bank of beneficiary.
- Conduct counseling of beneficiaries to identify who are interested for wage employment/ who are interested for self-employment, and who are not interested at present because of higher studies or personal problem.
- Accordingly, we collect C.V from all beneficiaries
- We send C.V of the beneficiaries to the Employer from our Employer's Bank .Employer conduct interview and select the candidate. Later the employer confirm appointment and intimate the candidate and us.

Support for Self-Employment:





As we have seen that most of the trainees are not confident of starting their individual units immediately after training and require loan. We give the name of Govt. agency who gives loan at subsidized rate or loan at a very low interest. We give all support like filling of form, prepare project proposal and other relevant formalities

RULES AND REGULATIONS

Violation of rules will result in disciplinary action against the offender including his/her suspension and/or discharge from the college. A student may be expelled from the college at any times on the following grounds

1. Unsatisfactory conduct
2. When his/her activities are found detrimental to the interest of the college, management or other students.
3. When he/she indulge in unlawful/ anti-national activities.
4. When payment of fee is delayed beyond the prescribed time schedule.
5. When he/she is absent for more than 3 days without any application/information.

SL.NO.	NAME	LOGO	WEBSITE
1	Apollo HomeCare		www.apollohomecare.com
2	Portea		lp.portea.com
3	2050 Healthcare		www.2050healthcare.com
4	Woodlands Multispeciality Hospital Private Limited		www.woodlandshospital.in
5	HCAH INDIA		www.hcah.in
6	ANVAYAA CARE		www.anvayaa.com

7	Probe Diagnostic		www.probediagnostic.org
8	Lupin Diagnostic Centre		www.lupin.com
9.	Royd Nursing Home		www.roydnursinghome.com
10.	Apollo Diagnostic Centre		www.apollodiagnostics.in

E-Mail- ssmtooffice@gmail.com

11. Guardian Mobile No: Mobile No.....

12. Present Address with Pin Code:

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13. Permanent Address with Pin Code:

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14. Educational Qualification

Examination	Board / University	Year	% Of Marks

DECLARATION

I hereby declare that I have read and understood the condition of eligibility for the course for which I sought admission. I fulfil the minimum eligibility criteria and have been provided with necessary information in this I regard. In the event of any information found incorrect or misleading, my candidature shall be liable to cancelled at any time and I shall not be entitled to refund of any fee paid by me to the Institute. I also know that once I paid admission fees /Tuition fees /Examination fees or any other fees to the institute is not either refundable / nor transferable in any circumstances.

Place:

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(Signature of Candidate)

Date :

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(Signature of Parent/Guardian)